



# INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG-759146, DIST. DHENKANAL (ORISSA)

APPLICATION FORM FOR EMPLOYMENT

No. \_\_\_\_\_

To be returned in duplicate  
so as reach the Registrar  
not later than

\_\_\_\_\_

1. Name of applicant in full

(in capital letters)

Surname should be underlined

2. Address (in capital letters)

a) Present (for correspondence)

b) Permanent

3. Post applied for :

Are you willing to accept the next lower post with a higher start in case you are not selected for the post applied for ?

4. a) Date of birth

Place of Birth

b) Marital Status (Married/Unmarried/Divorced)

c) Sex (Male/Female)

d) Name, Designation and address of Father

5. Are you citizen of India ?

6. Name of state to which you belong :

7. State whether you are a member of a Scheduled Caste or a Scheduled tribe/OBC/SEBC Community, Answer Yes or ;No  
If Yes give particulars and attach a Certificate from the District Magistrate appropriate authority of your district.

8. Have you been a member of Boy scout Organisation of the N. C. C. or any other organisation ?

Give details :

\* If you are a candidate for more than one post you should apply separately for each post



14. Have you done any post-graduate work or published any paper ? If so list complete particulars if necessary on a separate sheet of paper and attach it to this application inserting here a reference to the sheet attached. Also attach copies of reprints/preprints.

15. What experience have you had ? Give details regarding the nature, length etc of such experience.

16. Are you a corporate member of any Professional body or any learned society ? If so give details, such as Membership No. duration, status and continuation.

17. Please indicate your achievements / contributions in the following areas, given details in separate sheets :

(i) Ph.D. (Title, Guide, Institution where registered, date of registration, date of completion/likely date of completion (ii) Books and reviews written, (iii) Curriculum development, (iv) Development of teaching aids, (v) Innovation in teaching methods, (vi) Laboratory development, equipment design & development, (vii) Organisation of seminars/conferences/Summer/Winter Schools, (viii) Contribution to Student's Welfare and campus Welfare & (ix) Participation in Continuing Education Programmes. (x) Consulting Work.

18. Have you been outside India ? If so, give the following particulars.

Country Visited	Date of Visit	Duration of Visit	Purpose of Visit

19. How had you been employed ?  
(Give particulars below)

Employer with full address	Date of joining	Date of leaving	Nature of employment with designation	Scale	Basic Pay at the time of Leaving

20. Give details of any AWARDS/RECOGNITIONS/MERITORIOUS CERTIFICATES earned by you in your professional/academic field.

The entries on this page should be in the candidate's own handwriting.

21. References :

(These should be persons resident in India and holder of responsible position and should be intimately acquainted with applicant's character and work, but must not be relations. Where the candidate has been in employment he should either give his present or the most recent employer or immediate superior as a referee or produce testimonial from him in regard to the candidate's fitness for the post for which he is an applicant.

1. Name

Occupation or position

Address

2. Name

Occupation or position

Address

3. Name

Occupation or position

Address

22. \*Copies of testimonials from

1)

2)

3)

\*A candidate need not send copies of any testimonials unless he so wishes. If he send any, these should be from persons under whom he has studied or worked.

23. Additional Remarks :

The applicant may mention here any special qualifications or experience, e.g. in organisations which have been included under the heads given above. If the space below is in-sufficient for this purpose, please give full particulars on a sheet of paper & attach it to this application inserting here a reference to this sheet attached).

24. Details of enclosures sent with the application.

1)

2)

3)

4)

5)

I hereby declare that I have read and understood the form & the advertisement and particulars asked of me and that all the entries in this form are true to the best of my knowledge and belief.

Date.....

Signature of Candidate