



INDIRA GANDHI INSTITUTE OF TECHNOLOGY:
SARANG, DHENKANAL (ODISHA) - 759 146
(An Autonomous Institution of Govt. of Odisha)

RECRUITMENT NOTICE
Advertisement No.IGIT/Estt—01/2017

No.IGIT/Estt.-

Dated: _____

Applications in the prescribed format along with required documents are invited from eligible candidates for recruitment to the following posts on Contractual basis as per the pay scale as mentioned against each post. The service conditions will be governed by G.A. Department Resolution No.32010/Gen dated 12.11.2013 and No.0061-2013/Gen dated 17.01.2014. Application should be made separately for each post and sent to the Registrar, Indira Gandhi Institute of Technology, Sarang, Dist.- Dhenkanal (Odisha)- 759 146 by Speed Post/ Registered Post only. The application should be reached on or before **30.07.2017**. Application form, details of eligibility criteria etc. are available in the Institute website:

www.igitsarang.ac.in

Vacancy Details

Total No. of Posts.- 08

Name of the Post:

1. Technical Assistant (Mechanical Engineering) - 01 Post.
2. Jr.Instructor-cum-Mech.Gr.III - 07 posts
(Electrician-01, Machinist-01, Welding-01, Turning-01, , MMV-01, Fitter-01, Plumbing-01)

Sd/-

REGISTRAR

Memo No.IGIT/Estt.-708

Dated: 17.06.2017

Copy to:- M/s Sobhagya Advertising Service,179,Sahidnagar, Bhubaneswar- 751 013 with request to publish the above advertisement in one issue of the all Odisha daily edition of the SAMAJ & SAMBADA at the I&PR approved/ lowest rate. The bill may be sent in triplicate along with a copy of the paper in which the publication is made.

- 1) Institute Notice Board.
- 2) Dr. Srinivas Sethi, Asso. Prof. & Prof. in-charge, Data Centre with a request to display the Advt. in IGIT website immediately.
- 3) Accounts Officer for information.
- 4) All HODs/HOOs/P.A. to Director for kind information of the Director.

REGISTRAR

INDIRA GANDHI INSTITUTE OF TECHNOLOGY: SARANG

ADVERTISEMENT

Closing Date: 30.07.2017

Vacancy Details

Total No. of Posts.- 08

Name of the Post:

1. Technical Assistant (Mechanical Engineering) - 01 Post.
2. Jr.Instructor-cum-Mech.Gr.III -07 posts
(Electrician-01,Machinist-01,Welding-01, Turning-01,Fitter-01,Plumbing-01,MMV-01)

MINIMUM QUALIFICATION AND EXPERIENCE

- Category-1. (i) First Class Diploma in Engineering in respective branch recognized by State Council for Technical Education & Vocational Training, Odisha or equivalent (55% for SC/ST candidate) and
(ii) Higher qualification and experience is desirable.
- Category-2. (i) HSC examination certificate with ITI in relevant trade
(ii) Two years experience in appropriate trade .in a reputed organization.
(iii) Higher qualification and experience is desirable.
(iv) Multiple qualification in ITI level is desirable.. .

Eligibility of Candidates:

- (a) The candidate shall be over 18 years and below 32 years of age on the last date fixed for receipt of applications, provided that, the upper age limit in respect of reserved categories of candidates shall be relaxed in accordance with the provisions of the relevant Acts,/Rules,/Orders or instructions for the time being in force, for the respective reserved categories.
- (b) The candidates shall be able to speak, read & write Odiya and have passed a test in Odiya equivalent to M.E. standard.
- (c) Reservation of vacancies of Woman and Physically handicapped persons shall be made in accordance with the provisions made under relevant rules.
- (d) He/ She must be a permanent resident of Odisha.
- (e) He/ She must be of good character.
- (f) He/she must be of sound health, good physique and active habits and free from organic defects physical and mental infirmity and must qualify in the test.
- (g) He/she must not be have more than one spouse living.
- (h) In service candidate is required to submit his/her application through proper channel.

Consolidated pay: Category-01 Rs.9300/- + Grade Pay Rs.4200/-
Category-02 Rs.5200/- + Grade Pay Rs.2000/-

JOB REQUIREMENT

1. Technical Assistant
Installation, Maintenance, repair & operation of laboratory equipments. Ability to process & prepare of purchase orders of respective Lab. and maintenance of stores of Department. To assist faculty during Laboratory classes as and when required by HODs..
2. Jr.Instructor-cum-Mech.Gr.III
Ability to work & to assist the students for their practical classes in workshop as well as Laboratories/Departments & maintenance of stock/store of respective sections as per instruction of the HODs.

Selection Process: Candidates will be selected based on Merit/written test, Trade Test & personal Interview.

Application Fee: Candidates should pay Rs.500/-(S.C/S.T Rs.300/-) Non-refundable in shape of crossed Demand Draft in favour of Indira Gandhi Institute of Technology, Sarang Payble at State Bank of India, IGIT Sarang, Code No.10246.alongwith application form.

METHOD OF RECRUITMENT

(a) The competitive examination shall consist the following

Paper	Subject	Maximun Marks	Time
Paper-1	(i) Knowledge in respective Branch/Trade	70	02 hours
	(ii) English	10	
	(iii) General Knowledge	10	
	(iv) Test for Reasoning	10	
Paper-II	Practical Test in respective branch/trade	50	02 hours
	Computer Skill(Practice for Sl.No.01)	25	30 min.
Paper-III	Interview/Viva/Career Review	25	

Only successful candidates in the written examination, Trade Test and Computer test shall be called for Viva voce test.

DOCUMENT TO BE ENCLOSED WITH THE APPLICATION FORM

1. Certificates and Mark sheets of all the examination passed.
2. Caste certificate in case of ST/SC/SEBC must be issued by the competent authority
3. Two copies of recent pass port size photographs of self. The candidate shall be required to produce the original certificate at the time of the Viva Voce tests failing which he/she shall be liable to be disqualified.
4. The candidate should put his/her full signature on all the documents mentioning **submitting be me**.

NOTE:-1) The Authority reserves the right to shortlist the candidates, reject any application or modify/Cancel the advertisement/Examination without assigning any reason thereof.

2) No T.A/D.A will be allowed to attend the recruitment test.

3) The application can be down loaded from the Institute web site www.igitsarang.ac.in.

CANVASSING :- Canvassing in any form will disqualify the applicant.

REGISTRAR



INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG- 759 146, DIST.-DHENKANAL (ODISHA)

APPLICATION FORM

Advertisement No. _____ dt. _____

Affix a recent pass
port size colour
Photograph

1. Name of applicant in full :
(in capital letters)
Surname should be underlined

2. Address (in capital letters)
a) Present (for correspondence) :

PIN Code:
Tel. Pho. No.(with STD code)- Mob. No.
Email ID:

b) Permanent :

PIN Code:

3. Post applied for :

:

4. a) Date of birth : Place of Birth:

b) Marital Status (Married/Unmarried/Divorced):

c) Sex (Male/ Female/ Transgender) :

d) Name and address of Father :

5. Are you citizen of India ? :

6. Name of state to which you belong :

7. Category: SC/ST/OBC/PWD/GENERAL :
(Please attached attested Photo copy of certificate)

8. Religion :

9. Language known :

*If you are a candidate for more than one post you should apply separately for each post.

Contd.....P/2

- : 2 :-

10. Mother tongue :

11. If selected for appointment, what notice period would you require for joining the post ?

12. Are you willing to accept the minimum initial basic pay in the Grade ? If not, state reasons for claiming higher starting pay.

13. Educational Qualifications starting with highest Degree obtained:

Sl. No.	Examination/ Degree	Name of Board/ College/ University	Discipline/ Subject	Year of passing/ Award	Division

(Please attach photo copies in support)

14. Details of employment (in chronological order starting with most recent):

Sl. No.	Employer with full address	Status of Inst./ University (Govt./ Quasi Govt./ Autonomous etc.)	Post held/ Designation	Period of employment		Pay Band/ Scale and Grade Pay	Basic Pay at the time of leaving	
				From	To		From	To

(Please attach photo copies in support)

15. Do you have any case pending against you in any Court of Law ? If yes, give details.

.....

16. Additional Remarks:

The applicant may mention here any special qualifications or experience, e.g. in organizations which have been included under the heads given above. If the space below is insufficient for this purpose, please give full particulars on a sheet of paper and attach it to this application inserting here a reference to this sheet attached).

17. Details of enclosures sent with the application:

- 1)
- 2)
- 3)
- 4)
- 5)

18. Names and Addresses of Two Referees along with contact details:

(i)..... (ii).....

.....

.....

E-mail ID..... E-mail Id

Mobile No..... Mobile No.....

19. Particulars of Fees:

Amount Rs..... (Rupees.....only)

Demand Draft No..... Date.....

Name & Address of the Bank:.....

I _____ Son/Daughter of
Sh. _____, Age _____ Year _____ Odisha,

hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/ not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Date:.....

Full Signature of Candidate